

# Getting There

Junior College & Community College Programs	Alms Community College	Apache Community College	Colorado Mountain College	Colorado Northwestern Community College	Community College of Aurora	Community College of Denver	Front Range Community College	Lamar Community College	Morgan Community College	Northeastern Junior College	Otero Junior College	Pikes Peak Community College	Pueblo Community College	Red Rocks Community College	Trinidad State Junior College
Accounting	A, C	A	A	A, C	A, C	A, C	C	A	A, C	A, C	A, C	A	A, C		
Banking & Financial Services				A, C											
Business Administration		A, C	A	A	A	A, C	A, C	A	A	A	A, C			A, C	A
Commodity Marketing									C						
Customer Service												A			
Economics					A	A				A				A	
Financial Analysis									C						
Financial Services		A, C													
Human Resources									C						
Individual Tax Preparation															
IRS Enrolled Agent Tax Preparation															
Management	A, C			A	A, C	A	A, C	A, C	A, C	A, C	C	A, C	A, C		A, C
Marketing	A		A		A, C	A	A, C	A	C	A		A, C			
Marketing & Risk Management									C						
Office Support						A, C			C		A, C	A, C	A, C		A, C
Planning & Financial Records									C						

C = Certificate, A = Associate's Degree

Public University Programs	Adams State College	Colorado School of Mines	Colorado State University	Colorado State University - Pueblo	Fort Lewis College	Mesa State College	Metropolitan State College of Denver	University of Colorado at Boulder	University of Colorado at Colorado Springs	University of Colorado Denver	University of Northern Colorado	Western State College
Accounting			B, G	B, G	B	B	B, G, C	B, G	B, C	B, G		B
Business Administration	A, B, G		B, G, C	G	B	A, B, G, C	C	G	B, G, C	B, G	B	B
Economics		B, G	B, G	B, G	B	B	B	B, G	B	B, G	B	B
Finance			B			B	B, C	B	B, C	B, G		
Management			B, G, C	B, G	B		B	B	B, C	B, G		
Marketing			B		B	B	B	B	B, C	B, G		

C = Certificate, A = Associate's Degree, B = Bachelor's Degree, G = Graduate Degree



# FINANCE

**Finance** occupations come in a variety of forms and incorporate many different skills. Jobs in finance combine interests in mathematics and science with social communication and human interaction. If you have a knack for math and science and enjoy working with people, a job in finance may be the correct path for you!

## A Day In the Life of...

**Kim Hoggatt**  
Accounting Intern  
Colorado Springs Sky Sox Baseball Team  
Colorado Springs, CO

Every day at work feels like solving a puzzle, according to Kim, an accounting intern for the Colorado Springs minor league baseball team, the Sky Sox. Kim begins her days by writing up game-day journal entries followed by accounting activities as she enters invoices for Sky Sox fans and completes bank reconciliations for the month's end. Her favorite part of the job is problem-solving. She likes to ask herself, "Why am I pennies off on this journal entry, or what piece of information am I missing from this entry?"

After finding herself in a job that she did not enjoy, Kim decided to go back to school to further her education. "I thought, this job is not what I want," explains Kim. "I want to be able to make a difference."

Kim chose to pursue accounting because it stimulated her mind more than anything else she had ever done. "Accounting was the only thing that made sense to me," she says.

By returning to school, Kim successfully completed an Associate's Degree, which she followed with a Bachelor's Degree in Accounting. Now, she is on her way to earning her Master's Degree. "I want to be able to feel good about my job," she states.

Kim credits her high school math and accounting classes as the most helpful to her on the path to her career. She also uses the skills she learned in communications and English coursework – more than she thought she would.

## Start Exploring Finance Careers

### Step 1: Identify your interests

Compare your interests, skills and work values with finance occupations using Labor Market Information's Career Explorer:

Visit [www.coworkforce.com/lmigateway](http://www.coworkforce.com/lmigateway)

- Click on "Services for Individuals"
- Choose "Career Services"

This will take you to "Career Explorer" where you can match your skills to occupations.

### Step 2: Explore the finance industry & careers

Learn about high-growth, in-demand careers and what they pay on the LMI Gateway website:

[www.coworkforce.com/lmigateway](http://www.coworkforce.com/lmigateway)

For more information on a career in finance, check out <http://www.afajof.org/>

### Step 3: Find education, training & financial aid options

Discover the best education or training institutions for your career goals and how to get money for school at <http://www.collegeincolorado.org>

### Step 4: Find available job openings

[www.connectingcolorado.com](http://www.connectingcolorado.com)

## A Day in the Life of...

**Kyle Henderson**  
*Banking Officer*  
 FirstBank of Denver  
 Denver, CO

Kyle loves the diversity that his job as a banking officer at FirstBank provides him. His daily activities range from financial analysis, to reviews of internal reports, to direct customer service. On a typical work day, he generally arrives at the office at 7:00am and leaves at 6:30pm.

Although Kyle needed to get a Bachelor's Degree in either Finance or Business Administration to be qualified for his position, he discovered his career path while still in high school. Kyle felt that the classes he took provided insight into the variety of business opportunities available and helped him set his career goals.



# Who do you want to be tomorrow?

Occupation	Average Hourly/Annual Wage	Education/Training	Suggested Programs of Study
<b>Customer Service Representatives</b> <i>Interact with customers, provide information to inquiries, &amp; handle complaints.</i>	\$16.05 / \$33,389	Moderate-term on-the-job training, Certificate, Associate's Degree	Customer Service, Human Resources
<b>Tellers</b> <i>Receive, pay out money, &amp; keep records of money &amp; negotiable instruments.</i>	\$12.72 / \$26,453	Short-term on-the-job training	Banking & Financial Services, Customer Service
<b>Securities, Commodities, &amp; Financial Services Sales Agents</b> <i>Buy &amp; sell securities in investment &amp; trading firms; develop &amp; implement financial plans.</i>	\$34.26 / \$71,254	Bachelor's Degree	Business Administration, Finance, Financial Services, Planning & Financial Records
<b>Insurance Sales Agents</b> <i>Sell life, property, casualty, health, automotive, or other types of insurance.</i>	\$31.82 / \$66,187	Bachelor's Degree	Business Administration, Commodity Marketing, Financial Services, Management, Marketing, Marketing & Risk Management
<b>Loan Officers</b> <i>Evaluate, authorize, or recommend approval of commercial, real estate, or credit loans.</i>	\$33.86 / \$70,438	Bachelor's Degree	Accounting, Economics, Finance, Financial Analysis, Financial Services, Management
<b>Insurance Claims &amp; Policy Processing Clerks</b> <i>Obtain information from insured or designated persons for purpose of settling claim with insurance carrier.</i>	\$17.98 / \$37,395	Moderate-term on-the-job training, Certificate	Customer Service, Financial Services, Human Resources
<b>Claims Adjusters, Examiners, &amp; Investigators</b> <i>Determine the extent of insurance company's liability for loss or damages, &amp; affect settlements with claimants.</i>	\$29.92 / \$62,229	Long-term on-the-job training, Certificate, Associate's Degree, Bachelor's Degree	Accounting, Finance, Financial Analysis, Management
<b>Office Clerks, General</b> <i>Perform office procedural duties.</i>	\$13.36 / \$27,787	Short-term on-the-job training, Certificate	Office Support
<b>Loan Interviewers &amp; Clerks</b> <i>Interview loan applicants to elicit information.</i>	\$17.31 / \$35,998	Short-term on-the-job training, Certificate, Associate's Degree	Banking & Financial Services, Customer Service, Human Resources
<b>Sales Representatives, Services, All Other</b> <i>Sell goods &amp; services to businesses or groups of individuals.</i>	\$29.50 / \$61,365	Moderate-term on-the-job training	Business Administration, Commodity Marketing, Management, Marketing
<b>Bill &amp; Account Collectors</b> <i>Locate &amp; notify customers of delinquent accounts by mail, telephone, or personal visit to solicit payment.</i>	\$16.15 / \$33,591	Short-term on-the-job training	Customer Service, Office Support
<b>Personal Financial Advisors</b> <i>Advise clients on financial plans utilizing knowledge of tax &amp; investment strategies.</i>	\$40.04 / \$83,289	Bachelor's Degree	Accounting, Business Administration, Economics, Finance, Individual Tax Preparation
<b>Bookkeeping, Accounting, &amp; Auditing Clerks</b> <i>Compute, classify, &amp; record numerical data to keep financial records complete.</i>	\$16.86 / \$35,065	Moderate-term on-the-job training, Certificate, Bachelor's Degree	Accounting, Finance
<b>Financial Analysts</b> <i>Conduct quantitative analyses of information affecting investment programs of public or private institutions.</i>	\$40.68 / \$84,616	Bachelor's Degree	Accounting, Economics, Finance, IRS Enrolled Agent Tax Preparation, Management
<b>New Accounts Clerks</b> <i>Interview persons desiring to open bank accounts.</i>	\$14.84 / \$30,877	Work experience in related occupation, Certificate	Banking & Financial Services, Customer Service



## Apprenticeship

The Employment and Training Division of the Colorado Department of Labor and Employment offers the following apprenticeship for occupations in finance:

- Teller

For more information, please visit: [www.colorado.gov/cdle/apprenticeship](http://www.colorado.gov/cdle/apprenticeship)

## Did you know?

Finance occupations offer a variety of work environments. All types of businesses need employees who specialize in fields of finance.

What is your passion? If you are good at using financial skills, you can work in almost any industry, helping businesses to grow and succeed.

Department of  
 Labor & Employment

LMI Gateway



[www.coworkforce.com/lmigateway](http://www.coworkforce.com/lmigateway)

[www.CareerReadyColorado.org](http://www.CareerReadyColorado.org)



**STEP AHEAD OF THE COMPETITION**